

Position Title: **Western Launch Peer Mentor** *(Transition, Leadership & Enrichment)*

Position Summary:

The Western Launch Year-long Mentorship Program connects first-year students with upper-year mentors who provide academic, social, and leadership support. Mentors are assigned to specific faculties and serve as resource connectors, ensuring students have access to the information, events, and services they need to succeed during their transition to university life.

The Launch Mentor role is integral to the success of the program, offering flexible, faculty-specific mentorship through office hours, events, and virtual communication channels. Mentors will work collaboratively to develop and deliver programming, respond to student inquiries, and promote campus resources and leadership opportunities.

Launch Mentors are supported by Western Launch Student Coordinators and collaborate regularly with faculty mentor teams to ensure impactful and consistent support.

What will you gain from this role?

- Leadership and mentorship experience
- Enhanced knowledge of campus services, resources, and opportunities
- Experience planning and facilitating events (e.g., study sessions, workshops)
- Recognition through Western's Co-Curricular Record (wccr.uwo.ca)
- Strengthened organization, teamwork, and communication skills
- Time management and problem-solving experience
- Opportunities to collaborate with peers and campus partners

What do we ask from you?

- Participation in Launch Mentorship Program events
- Completion of all asynchronous and synchronous training
- Facilitate office hours (in-person and virtual) to provide mentorship and resource referrals
- Monitor and respond to inquiries sent to the faculty-specific email inbox
- Assist in planning and leading just-in-time programming (e.g., midterm study sessions, ITR workshops, etc.)
- Meet bi-weekly with the faculty mentor team and Student Coordinators for updates and planning
- Promote leadership opportunities and connect students to relevant campus resources
- Other duties as assigned

What kind of student leaders are we looking for?

- Strong interpersonal and communication skills (oral and written)
- Ability to work independently and collaboratively as part of a team
- Reliable, organized, and committed to supporting fellow Western students
- Problem-solving skills and initiative to provide resource connections
- Interest in leadership development and peer mentorship
- Positive attitude and enthusiasm for supporting students' academic and personal success

Position Requirements:

- Minimum 70% academic average (65% in Engineering)
- Enrolled as a full-time Western undergraduate student
- Previous leadership experience
- Completion of required training modules
- Note: Students participating in an exchange or internship during the 2025-2026 academic year may not be eligible for this position

Position Specifics:

Term Length:

August 2025 - April 2026 (training opens in July)

Time Commitment:

Average of 3 hours a week (varies based on time of year and programming needs)

Compensation:

This is a volunteer position; work-study eligible students can apply their hours for compensation

Number of Positions Available: 50

WESTERN PEER LEADER (WPL) TRAINING:

- Complete Human Resources Training:
 - WHMIS
 - Health & Safety
 - Safe Campus
 - AODA
- Complete WPL Fundamental Training:
 - Code of Conduct, Ethics, Etiquette & Boundaries
 - Equity & Inclusion e-Learning Module
 - Gender-Based Violence Policy e-Learning Module
 - Indigenous Initiatives Content & Reflection
 - Clifton Strengths Assessment/Module/Reflection
- Complete Confidentiality Agreement and Student Contract
- Complete Student Feedback Form and/or Student Self-Reflection (one per term)

** Trainings subject to change

Reports to:

Coordinator, Student Experience and Engagement

Application Method:

Login to [Western Connect](#), and navigate to the **Western Peer Leader posting boards** to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at shona.casserly@uwo.ca or phone 519.661.1111 (89081).